

NEW STUDENT ORIENTATION



Triton Technology Session

UNIVERSITY OF MISSOURI – ST. LOUIS

Overview

- 🖥️ SSO IDs and Passwords
- 🖥️ Getting Connected: TritonNet
- 🖥️ Student Accounts
- 🖥️ The UMSL Web Site (www.umsl.edu)
- 🖥️ MyGateway Overview
- 🖥️ Windows Live (Email)
- 🖥️ MyView Overview
- 🖥️ Computer Labs / Printing
- 🖥️ Technology Support Center (Help Desk)
- 🖥️ Get Involved

SSO ID

- Every student, faculty and staff member at UM-St. Louis has a unique SSO (Single Sign On) ID.
- Your SSO ID serves as your email address and your login ID for numerous campus resources.
- Your SSO ID consists of 5 or 6 characters.
- You will have to visit <http://sso.umsl.edu> to look up your SSO ID.
- DO NOT share your password.
- What if you forget your password?

To set or reset Password

1. Visit myview.umsl.edu



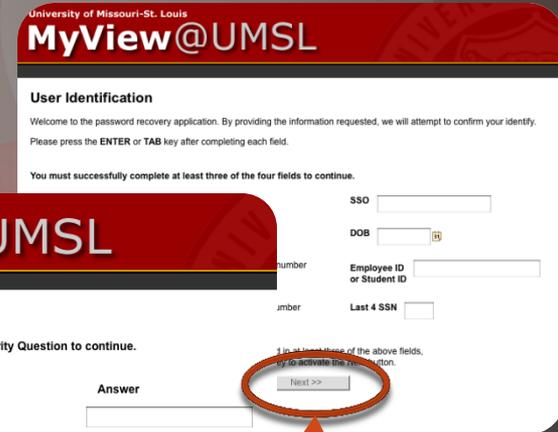
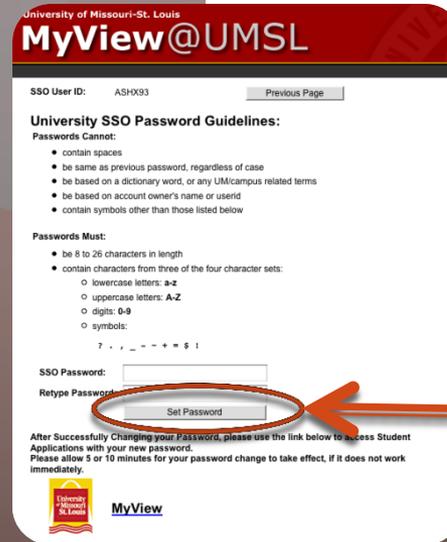
Click here

Forgot My Password

3. Follow Instructions for each page,

2. On the next page:

Click here



After you have answered your security question, press ENTER key to advance the next button.

Using the buttons to advance.

Getting Connected

- Wireless Internet Access is available at UMSL in most places on campus.
- Network Name: **TritonNet**
- Register once per semester per device
- Ethernet Internet Access is available in the dorms and residences on campus. Call the Technology Support Center (314-516-6034) for assistance in activating it.

TritonNET

- TritonNet, the UMSL wireless network. To get connected, you must register your computer with TritonNet. You will be able to browse the internet immediately after registration. The registration web page should open automatically the first time you try browsing the web from a wireless connection
- You still need to login to the VPN Client if you want access to secure resources, such as your network storage space. For complete step-by-step instructions on how to connect on your wireless desktop or laptop, go to [Knowledge@umsl](http://help.umsl.edu) (<http://help.umsl.edu>) and type keyword "wireless".

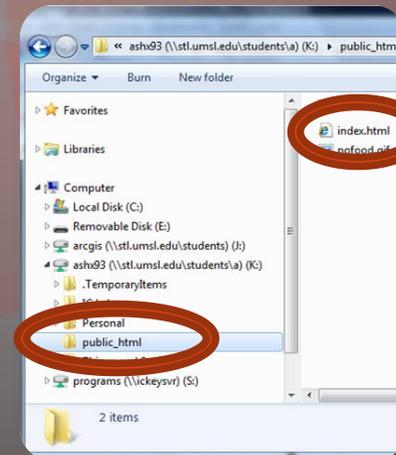
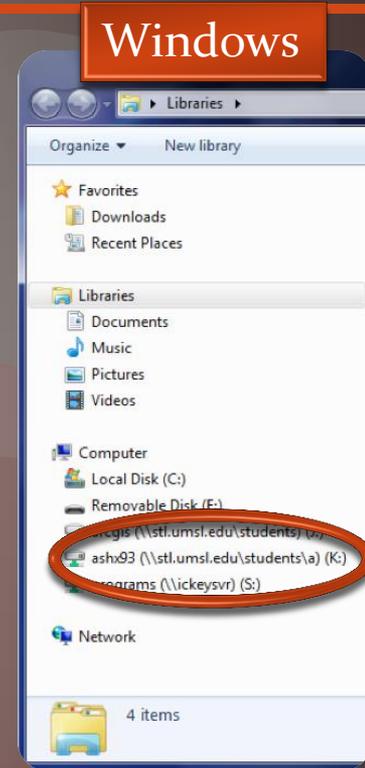
Student Accounts

Student Server Space

- Every student has been allotted virtual student server space called a K: drive or Samba drive. This server space allows you to store files, run programs, and create web pages on the server **admiral**. This 500 MB account will be automatically created for you once you are registered and have your SSO ID.
- Server space accounts are separate from your **student e-mail** accounts.

Publishing Your Personal Web Site

- You can create your own personal web site that can be accessed by going to <http://www.umsl.edu/~SSOID>
- To publish your website you must:
 - Create a folder in your K: drive named **public_html**
 - Create a text file in the **public_html** folder named **index.html**
 - Set your permissions and your done!
- Once you publish your site it is accessible to the public to view your personal web pages!



K: Drive

- Network File storage is a service that allows you to use your free Unix space (up to 500MB for students) as a network drive to store your documents. These files can then be accessed from any lab or classroom computer (automatically maps as drive K:) or from home.
- On Macintosh computers the K drive is known as SAMBA

UMSL WEBSITE

The UMSL Website

- www.umsl.edu
- Current UMSL information
- Direct Access to MyGateway and MyView

The screenshot shows the UMSL website homepage. At the top left is the UMSL logo and the text "University of Missouri–St. Louis". A search bar is located at the top right. Below the logo is a yellow navigation bar with links for "FUTURE STUDENTS", "CURRENT STUDENTS", "FACULTY & STAFF", "ALUMNI & FRIENDS", and "PARENTS". The "ALUMNI & FRIENDS" link is circled in orange. Below the navigation bar is a large image of three dancers in black outfits performing on a stage. To the right of the image is a section titled "UMSL theater, dance season" with a "Read More »" link. Below the image are three small profile pictures with captions: "Missouri Broadcasters Association honors St. Louis Public Radio reporters", "Economist discusses housing market", and "Campus Events" including "Tai Chi Qigong Practice @ NOON", "Orientation for New Part-time Faculty Members", "African American Chapter's Michael Jackson Gala", and "UMSL Night at the Symphony". On the right side of the page, there are buttons for "Apply to UMSL" and "Give to UMSL", a "MyUMSL" dropdown menu, and social media icons for Facebook, Twitter, YouTube, and LinkedIn.

UMSL University of Missouri–St. Louis

MyGateway | MyView | A-Z Index | Maps | Phone

FUTURE STUDENTS CURRENT STUDENTS FACULTY & STAFF ALUMNI & FRIENDS PARENTS

Search UMSL

MyGateway | MyView | A-Z

FRIENDS PARENTS

About UMSL
Chancellor's Office
Points of Pride
Rankings & Honors
Student Body Profile
[More About UMSL...](#)

Academics
Majors & Degrees
Colleges & Schools
Libraries
Research
[More Academics...](#)

Admissions
Freshmen
Transfer
Graduate
International
[More Admissions...](#)

Campus Life
Student Life
UMSL Athletics
Residential Life
Safety
[More Campus Life...](#)

[UMSL Newsroom >](#)

[UMSL Profiles >](#)

CAMPUS EVENTS
Tai Chi Qigong Practice @ NOON
Orientation for New Part-time Faculty Members
Orientation for New Part-time Faculty Members
African American Chapter's Michael Jackson Gala
UMSL Night at the Symphony

[Apply to UMSL](#)

[Give to UMSL](#)

MyUMSL

Find us on:
f t y in

University Calendar (Homepage Tab)

Stay Connected by the University Calendar of Events:

Step One: Click on the UMSL Homepage at www.umsl.edu

Step Two: Click on Calendar tab button

Step Three: Select your date and read event descriptions.

The image shows a screenshot of the University of Missouri-St. Louis (UMSL) website. The top navigation bar includes links for 'Book | Calendar | Con...', with 'Calendar' highlighted in a yellow bar and circled in red. Below this, the main content area features a search bar and a navigation menu with categories: 'FUTURE STUDENTS', 'CURRENT STUDENTS', 'FACULTY & STAFF', 'ALUMNI & FRIENDS', 'PARENTS', and 'CONTINUING EDUCATION'. The main content area displays a featured article titled 'UMSL sets 2011-12 theater, dance season' with a photo of three dancers. Below this, there are sections for 'CAMPUS EVENTS' and 'Apply to UMSL'. On the right side, a calendar view for March 2013 is shown, with the date 'Monday, March 25, 2013' selected. The calendar displays a grid of dates, and the event 'Battle of the Bands sign-up Deadline' is listed for that date. The event details include the date/time (March 25, 2013), location (Pilot House), and audience (Open). The description mentions a call for bands to raise money for charity. The calendar also shows the date 'Tuesday, March 26, 2013' and a 'Submit an Event' button.

MYGATEWAY OVERVIEW

MyGateway Overview

- MyGateway is used by both students and faculty.
- Provides access to course materials, email and much more.
- Enables communication and interaction with the uses of a variety of programs.
- Any computer with a current web browser and an Internet connection can use MyGateway.
- My Gateway assistance is available in any of the staffed computer labs.
- Most of your instructors will make use of MyGateway. If they do, it's likely that you'll be able to access class notes, handouts, and other course materials from your residence hall or from home.

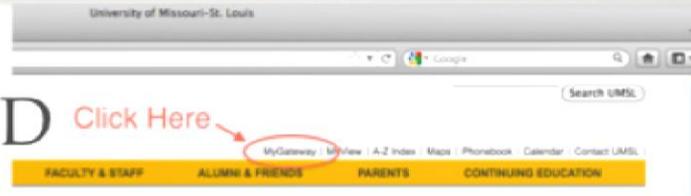
The screenshot displays the MyGateway web interface. At the top, there is a navigation bar with tabs for 'MyGateway Home', 'Students', 'Faculty/Staff', 'Library', 'Knowledge@UMSL', and 'Scholar'. Below this, there are several modules:

- Campus Email:** Includes links for 'Student Email' and 'Faculty/Staff Email'.
- Tools:** A list of utility links including 'Address Book', 'Announcements', 'Calendar', 'Notification Settings', 'Personal Information', 'Send Email', 'User Directory', 'Tasks', and 'My Grades'.
- My Courses:** Shows 'Courses in which you are enrolled:' with a link to 'IC Labs' and a course entry for 'SS11-ENGL3100-007' by instructor 'Sargare Alverson, English Builder'. It also includes a 'General Updates' link.
- My Announcements:** States 'No Institution Announcements have been posted in the last 7 days.' and lists the course 'SS11-ENGL3100-007' with a 'General Updates' link.
- My Organizations:** A section for organizational links.
- My Calendar:** States 'No calendar events have been posted for the next 7 days.' with a 'more calendar events...' link.
- NetTutor Now Available:** Promotes online tutoring services.
- The Writing Lab@UMSL:** A 'Now on MyGateway!' section with a list of resources: 'Discover the Lab's resources and location', 'Learn about the writing process', 'Contact a writing consultant for assistance', 'Pre-check your writing with Turnitin', and 'And more...'. It includes a link to 'Enroll in The Writing Lab site and click "Submit" to start exploring this great resource!'.
- On Demand Help and Learning Catalog:** Promotes the Blackboard Academic Suite with links to 'Quick Tutorials Catalog', 'Blackboard Learn, Release 9', and 'On Demand Learning Center with over 50 Quick Tutorials and Getting Started Guides'.
- Campus Pack:** A bottom-most module.

How to login to MyGateway

Go to UMSL's home page AND

Click Here



Enter your SSO ID, Password & Click Login

MyGateway Login

- [Security Information](#)

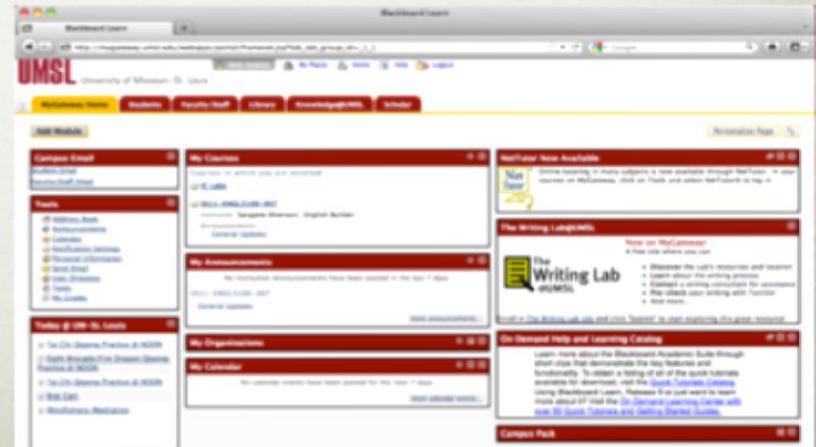
SSO ID

Password

Login

Logging in acknowledges agreement to [acceptable use policy](#).

Your page should look something like this.



What you can do from here.

Students Tab

Semester Courses

Writing Lab

Student Email

The screenshot shows a university MyGateway portal with several navigation tabs at the top: Gateway Home, Students, Faculty/Staff, Library, Knowledge@UMSL, and Scholar. Below the tabs are several customizable widgets:

- Campus Email:** Includes links for Student Email and Faculty/Staff Email.
- Tools:** A list of utility links including Address Book, Announcements, Calendar, Notification Settings, Personal Information, Send Email, User Directory, Tasks, and My Grades.
- Today @ UM-St. Louis:** Lists campus events such as Tai Chi Qigong Practice @ NOON, Eight Brocade/Fire Dragon Qigong Practice @ NOON, Brat Cart, and Mindfulness Meditation.
- My Courses:** Displays enrolled courses, including IC Labs and SS11-ENGL3100-007, with instructor and announcement details.
- My Announcements:** Shows a message that no institution announcements have been posted in the last 7 days.
- My Organizations:** A section for organizational information.
- My Calendar:** Shows a message that no calendar events have been posted for the next 7 days.
- NetTutor Now Available:** Promotes online tutoring services.
- The Writing Lab@UMSL:** Promotes the university's writing lab resources.
- On Demand Help and Learning Catalog:** Provides information on Blackboard Academic Suite tutorials.
- Campus Pack:** A section for campus-related information.

Each widget has a close button in the top right corner, and a 'Personalize Page' button is located in the top right corner of the page.

Communication tools

Happenings on campus

Boxes are customizable!

Tabs

- Standard: Home, Students, Faculty/Staff, Knowledge@UMSL, Library, and Scholar
- Give extended access to resources, contacts, and university information



E-mail

- Every student has a 10 GB campus email account hosted on **Windows Live**.
- **Outlook Live** is the email service used for the distribution of official UMSL email, such as registration notices, news updates, messages from your instructors, etc.
- **Address:** your email address is: SSOID@mail.umsl.edu
- **Password:** your email password must be set up by using your first-time password, found at <https://mailtools.um.umsystem.edu/OutlookLive>
- Access to your email is available via MyGateway or <http://mail.umsl.edu>

A look at the email page...

The screenshot displays the Microsoft Outlook Web App interface. At the top, the navigation bar includes "Outlook Web App", "Mail", "Office", "Photos", "MSN", "sign out", and a user profile "Your name here (UMSL-Student)". Below this, the "Mail" section shows "Inbox 1 Items".

The left sidebar contains a "Favorites" section with folders: "Your Name", "Inbox", "Drafts", "Sent Items", "Deleted Items (33)", "Junk E-Mail [33]", "Notes", and "Search Folders". Below this is a "Contact List" section. At the bottom of the sidebar are icons for "Mail", "Calendar", "Contacts", and "Tasks".

The main content area features a search bar labeled "Search Entire Mailbox" and a toolbar with "New", "Delete", "Move", "Filter", and "View" options. The email list shows a single item under the heading "Today":

From	To	Actions
<input checked="" type="checkbox"/> Emails are AWESOME!!!	Hopkins, Amie Sue (UMSL-Stu)	9:19 PM

The email content is displayed on the right side of the interface:

Emails are AWESOME!!!

From: Hopkins, Amie Sue (UMSL-Stu)

To: [redacted]

Inbox, Sent Items

Monday, July 18, 2011 9:19 PM

Hey!

I love getting emails!!

~IC

The Writing Lab (Home Tab)

- Located at SSB 222.
- It's a facility to help students in writing papers for different classes.
- Students can self enroll in the writing lab by clicking on the link provided on MyGateway in The Writing Lab @UMSL box. This will add Resource -- Online Writing Lab to your My Courses as a quick link to the Writing Lab site.



The Writing Lab@UMSL

Now on MyGateway!
A free site where you can

- **Discover** the Lab's resources and location
- **Learn** about the writing process
- **Contact** a writing consultant for assistance
- **Pre-check** your writing with Turnitin
- **And more...**

Enroll in [The Writing Lab site](#) and click "Submit" to start exploring this great resource!

More on the Writing Lab

- Or, go to <http://www.umsl.mywconline.com/>
- Register on this site and follow the instructions to either submit a paper or schedule an appointment.
- The Writing Lab is a useful place to get help with almost any writing issues, from brainstorming to polishing a final draft.
- The Writing Lab does NOT proof read papers.

Course / Organization Pages (Home Tab)

- Course and Organization pages have a left-side navigation bar that contains buttons such as Announcements, Discussions, Tools, and Assignments (chosen by the instructor or administrator).

The screenshot displays the UMSL (University of Missouri–St. Louis) course page for SS11-CMPSCI250-E01. The page features a top navigation bar with links for My Places, Home, Help, and Logout. Below this is a secondary navigation bar with buttons for MyGateway Home, Students, Faculty/Staff, Library, Knowledge@UMSL, and Scholar. The main content area is titled "Announcements" and includes a left-side navigation bar with buttons for Announcements, Staff Information, Discussions, Groups, and Tools. A callout box highlights these navigation options, showing a larger view of the buttons. The page also includes a search bar and a "VIEW ALL" link.

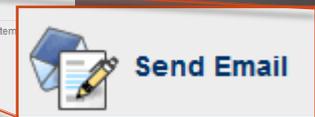
Tools Section (Course Pages)

- The Tools section in course pages, contains links to:

- Check posted grades
- Email instructor or classmates
- NetTutor
- Wimba online classroom
- And more

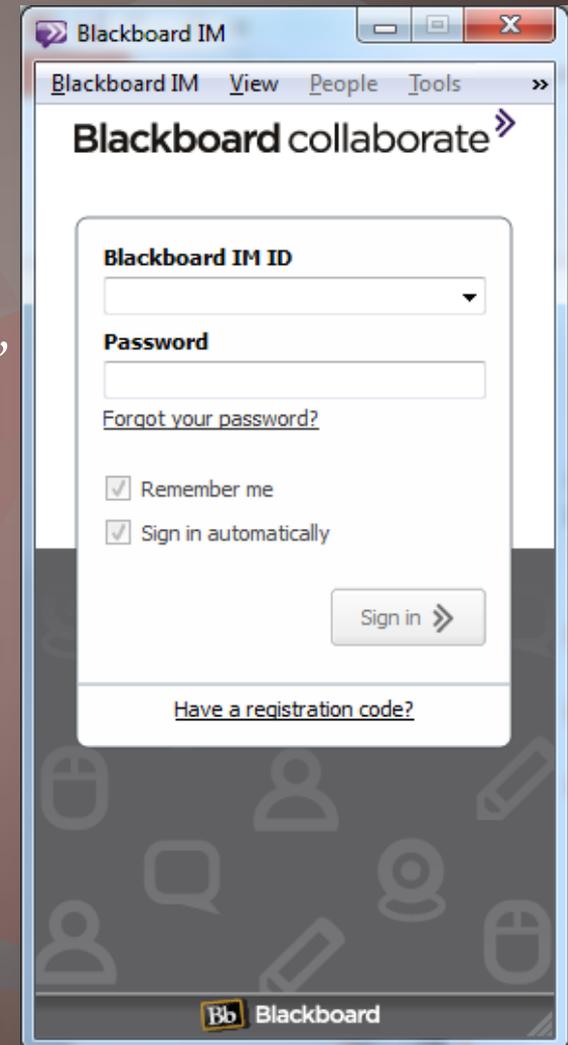
Tools

- Announcements**
Create and view Course Announcements.
- Blackboard Help**
View Blackboard Help in a separate window.
- CPS Connection**
Allows Blackboard classes to connect to CPS for use in the classroom.
- Calendar**
Track important events and dates through the Calendar.
- Campus Pack Blog Tool**
Launch Campus Pack Blog Tool
- Campus Pack Collaboration Space**
Campus Pack Collaboration Space
- Campus Pack Wiki Tool**
Launch Campus Pack Wiki Tool
- Collaboration**
Create and manage Virtual Classroom and Chat sessions.
- Contacts**
Instructors can post contact information about themselves and others.
- Discussion Board**
Create and manage Forums within the Discussion Board.
- Glossary**
View a list of important terms and their definitions.
- Groups**
Create and manage formal groups of students to collaborate on work.
- My Grades**
Display detailed information about your grades.
- NetTutor**
NetTutor® Online Tutoring and Homework Help
- Panopto Focus Content**
Panopto Focus Content
- Podcast**
Launch Campus Pack Podcast Tool
- Roster**
View a list of users enrolled in the Course.
- Send Email**
Send email messages to different types of users, systems and groups.
- Tasks**
Use tasks to keep track of work that must be completed. Each Task has a status and a due date.
- Voice Board**
Engage in audio-based, threaded discussions.
- Voice Email**
Enhance emails by including a vocal element.
- Voice Podcaster**
Author and distribute course-based podcasts.
- Wimba Classroom**
Create and manage live classroom environments.
- Wimba Pronto**
Connect with your classmates and teachers on the Pronto instant messaging system.



Blackboard Collaborate Tools Section

- A messenger to communicate with students and faculty from UMSL.
 - Go to the Tools menu in one of the courses.
 - Click on Wimba Pronto to download it onto your computer.
 - Create your account on Pronto, set up a password, and start communicating.
-
- Note: Changing your SSO password does not change your password on Pronto as this is an application outside of UMSL.



Student Tab

- This page displays your academic profile and has tools to help keep track of your academic record.

UMSL University of Missouri–St. Louis

My Places Home Help Logout

MyGateway Home **Students** Faculty/Staff Library Knowledge@UMSL Scholar

UMSL Resources

General:
Campus Calendar
Campus Maps

Information Technology:
Gartner.com - (tech related insights)
Instructional Computing
Labs and Classrooms
Knowledge@UMSL
MyGateway Help
Online Testing Center
Open Student Television Network
Short Courses in Computing
Student Technology Guide
Technology Support Center

Academic Support Services:
Academic Advising
Career Services
Center for Student Success
Disability Access Services
Economics Resource Center
Math Lab
Math Technology Learning Center
Multicultural Relations
Writing Lab

Enrollment Services:
Admissions
Cashier's Office
Financial Aid
Registrar's Office

Health and Wellness:
Counseling Services
Recreational Sports & Athletics
University Eye Center

Announcements
Tuesday, July 26, 2011 [View All](#)

Students

My Profile:

FULL NAME: Alexandra Tran
LEVEL: Senior
PROGRAM: College of Arts & Sciences
PLAN: Economics BS
DEGREE EXPECTED: Bachelor of Science
To view official records, please visit MyView.

Password Status

Your SSO password is set to expire in 160 days on **01/02/2012**. To choose a new password, please visit the SSO password change page.

My Registered Courses

Course	Section	Ref #	Term
CMP SCI-1250	E01	10169	Summer 2011

To view official records, please visit MyView.

Search UMSL

Phonebook A-Z

My Academic Toolbox

- Enrollment Certification Letter
- My Class Schedule
- My DARS Report
- My E-mail Forwarding Address
- My E-mail Address (Friendly)
- My Financial Responsibility
- My Academic Integrity
- My Grades & GPA
- House Bill 1549 - Legal Status Verification for new students
- My Online Testing Appointments
- My Registration Times
- MyView Student Account

[Register Online](#)

Academic Planning Tools

- Academic Advising
- Academic Calendars
- Choosing a Major
- Course Catalog (Bulletin)
- Course Schedules
- Final Exam Schedule by Date
- Printable Semester Calendars
- Policies & Procedures

Upcoming Events

- Travel and Expenses - Reimbursement & Approval
- Tai Chi Qigong Practice @

Student Job Listings (Student Tab)

- Clicking on a specific listing will take you to a page containing the job's details.

Student Job Listings	
JOB:	DEPT:
Advertising Director and Assistants	The Current
Alumni Caller	University Call Center
Assistant Preschool Aide	Child Development Center
Banquet Catering Staff-Part-time, On-call	Dining Services
Business Manager	The Current
Copy Editor	The Current
Design Editor	The Current
Distribution Manager	The Current
Economic Education Assistant	Center for Entrepreneurship and Economic Education
Gallery Preparator	Gallery 210
Managing Editor	The Current
Office Services Floater	Express Scripts/Williams Lea (not an UMSL position)
Parking Lot Attendant	Parking and Transportation
Part-time Teaching Assistant	Computer Education & Training Center (West County)
Photography Editor	The Current
Proofreader	The Current
Research Assistant	Optometry
Section Editors (News, Features, Sports, A&E)	The Current
Section Editors (News, Features, Sports, A&E)	The Current
Staff Photographers	The Current
Staff Writers	The Current
Student Assistant Professional (CWE location)	Children

My Academic Toolbox (Student Tab)

- Has links to class schedule, final grades, online testing appointments and other academic records.
- Majority of these links redirect to MyView.
- Link to DARS (Degree Audit Reporting System) shows your academic progress toward a degree.

My Academic Toolbox

[Enrollment Certification Letter](#)
[My Class Schedule](#)
[My DARS Report](#)
[My E-mail Forwarding Address](#)
[My E-mail Address \(Friendly\)](#)
[My Financial Responsibility](#)
[My Academic Integrity](#)
[My Grades & GPA](#)
[House Bill 1549 – Legal Status Verification for new students](#)
[My Online Testing Appointments](#)
[My Registration Times](#)
[MyView Student Account](#)
[Register Online](#)

MyGateway Home Students Faculty/Staff Library Knowledge@UMSL Scholar

DARS
Degree Audit Reporting System

University of Missouri-St. Louis
Degree Audit Reporting System
351 Millennium Student Center
One University Blvd.
St. Louis, MO 63121-4499
Office: 314-516-6815
Fax: 314-516-5310
E-Mail: [Dars Team](#)
Audit Help: [Help](#)

Courses Audits Planned Courses Logout

Audit Request

My Online Testing Appointments

- Clicking on this link brings up a new tab with upcoming online tests (if applicable).
- Select the appropriate test from the drop-down menu for available exams and then click on Check Available Dates.
- Select the date and time that suits you and then click on Make Appointment to schedule an online test.



My Academic Toolbox

- Enrollment Certification Letter
- My Class Schedule
- My DARS Report
- My E-mail Forwarding Address
- My E-mail Address (Friendly)
- My Financial Responsibility
- My Academic Integrity
- My Grades & GPA
- House Bill 1549 - Legal Status Verification for new students
- My Online Testing Appointments
- My Registration Times
- MyView Student Account
- Register Online

Appointments

https://apps.umsl.edu/webapps/weboffice/OTC/user/create_app1/dsp_appointments.cfm

Backboard Learn | Appointments

The Online Testing Center

Manage Appointments | Appointments | Logout

Exams: **IC Labs - Fall 2007 Consultant Quiz Version 1 (20 minutes)** | **Check Available Dates**

Current Appointments for - astcd

Select	Date	Test Time	Room/Computer	Exam	Date Created	Created By
No Appointments Found						

Online Testing Center
One University Blvd.
St. Louis, MO 63121-4499
314.316.2100 ext. 4499
314.316.2100 ext. 7474
www.umsl.edu

My Online Testing Appointments

- To schedule a test taking appointment, use the Online Testing Appointment Scheduling System at this link:
- <https://apps.umsl.edu/webapps/weboffice/OTC/user/login.cfm>
- Login with your SSO ID and password and click on the appropriate tests to schedule



The screenshot shows the login interface for the Online Testing Center. At the top, there is a blue banner with the text "scheduling your exam at The Online Testing Center" and "UNIVERSITY OF MISSOURI - ST. LOUIS" below it. The main content area has the instruction "Please enter your SSO_ID to login." followed by two input fields: "SSO_ID" and "Password". Below these fields is a "Login" button. A note at the bottom left of the form area says "If you don't know your SSO_ID, please lookup your id [here](#)." In the bottom right corner, there is contact information for the Online Testing Center and the University of Missouri - St. Louis logo.

scheduling your exam at The Online Testing Center
UNIVERSITY OF MISSOURI - ST. LOUIS

Please enter your SSO_ID to login.

SSO_ID

Password

Login

If you don't know your SSO_ID, please lookup your id [here](#).

Online Testing Center
One University Blvd.
St. Louis MO 63121-4499
JCP 75: 314-516-4600
SCB 107: 314-516-7474
Email: umslon@umsl.edu



Online Testing Center (Guidelines)

- Tests are taken without any outside materials including books, notes or exploring the internet unless noted by the instructor.
- Exams can be scheduled around the students available times and outside of their class times.
- **Online Testing Center** is located on north campus at J.C. Penny Building Conference Center room 94.
 - Phone: 516-4600
 - Email: umslon@msx.umsl.edu.

Don't be Confused, there is also a Campus Testing Center

Campus Testing Center is located at 412 SSB Building

- Phone: 516-6396
- Email: assessctr@umsl.edu
- Website: <http://www.umsl.edu/services/css/Testing%20Center/index.html>

The Campus Testing Center provides testing by appointments for students to take make-up class exams or to test under conditions where special accommodations are needed and authorized.

*Appointments must be scheduled in advance.

Standardized Tests

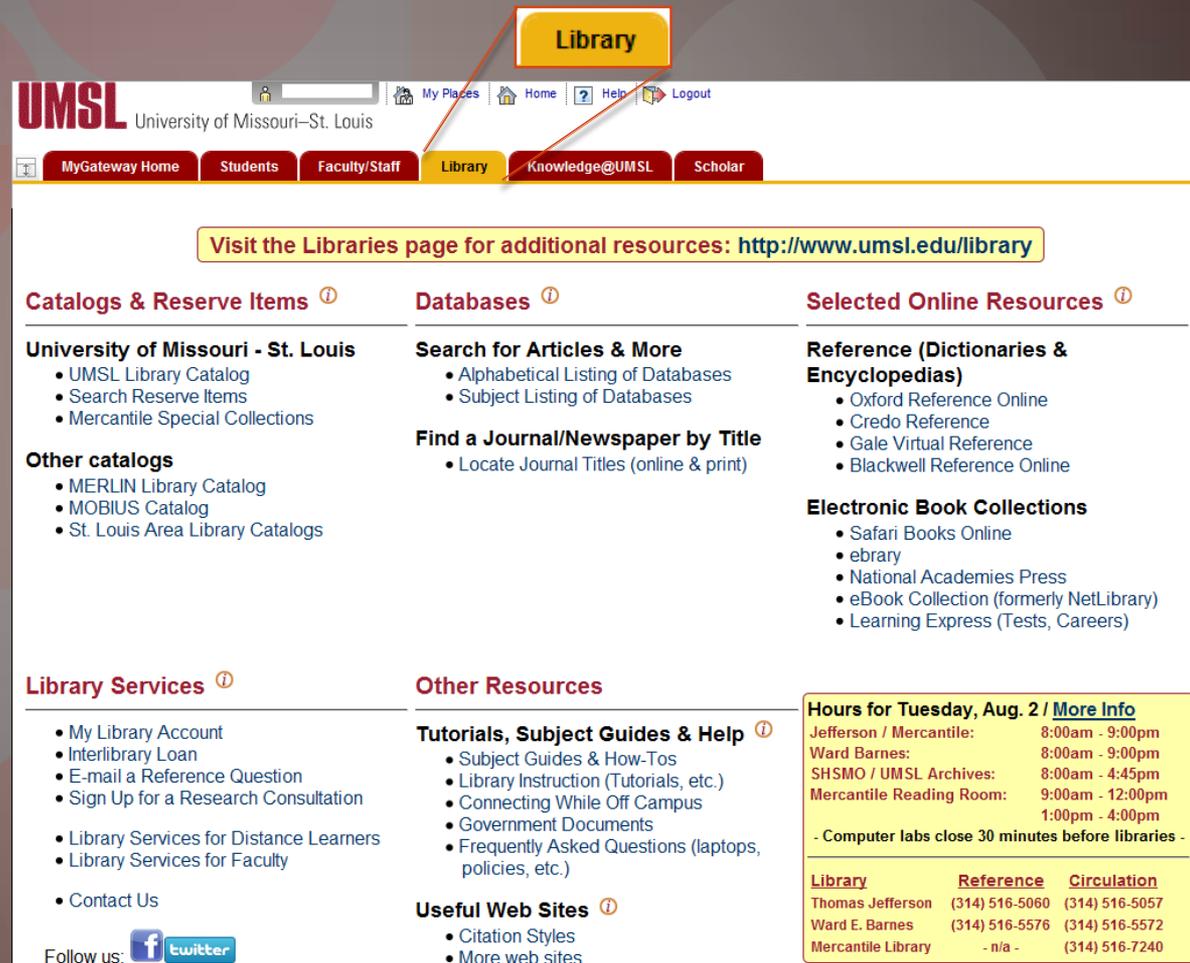
ACT Residual Test
College BASE Test (C-Base)
CLEP Tests

Campus Placement Tests

UMSL Math Placement Information
Practice Math Placement Tests
Dates for Math Placement Tests
BA 1800 Waiver Exam Request

Library Tab

- Contains phone numbers and emails for research help from UMSL librarians, plus links to online databases, catalogs, and more.



The screenshot shows the UMSL website's navigation bar with a yellow callout box highlighting the 'Library' tab. Below the navigation bar, a yellow banner reads: 'Visit the Libraries page for additional resources: <http://www.umsli.edu/library>'. The main content area is divided into several sections:

- Catalogs & Reserve Items**
 - University of Missouri - St. Louis**
 - UMSL Library Catalog
 - Search Reserve Items
 - Mercantile Special Collections
 - Other catalogs**
 - MERLIN Library Catalog
 - MOBIUS Catalog
 - St. Louis Area Library Catalogs
- Databases**
 - Search for Articles & More**
 - Alphabetical Listing of Databases
 - Subject Listing of Databases
 - Find a Journal/Newspaper by Title**
 - Locate Journal Titles (online & print)
- Selected Online Resources**
 - Reference (Dictionaries & Encyclopedias)**
 - Oxford Reference Online
 - Credo Reference
 - Gale Virtual Reference
 - Blackwell Reference Online
 - Electronic Book Collections**
 - Safari Books Online
 - ebrary
 - National Academies Press
 - eBook Collection (formerly NetLibrary)
 - Learning Express (Tests, Careers)
- Library Services**
 - My Library Account
 - Interlibrary Loan
 - E-mail a Reference Question
 - Sign Up for a Research Consultation
 - Library Services for Distance Learners
 - Library Services for Faculty
 - Contact Us
- Other Resources**
 - Tutorials, Subject Guides & Help**
 - Subject Guides & How-Tos
 - Library Instruction (Tutorials, etc.)
 - Connecting While Off Campus
 - Government Documents
 - Frequently Asked Questions (laptops, policies, etc.)
 - Useful Web Sites**
 - Citation Styles
 - More web sites ...

At the bottom left, there is a 'Follow us:' section with Facebook and Twitter icons. At the bottom right, there is a yellow box containing 'Hours for Tuesday, Aug. 2 / [More Info](#)' and a table of hours for various library locations.

Library	Reference	Circulation
Thomas Jefferson	(314) 516-5060	(314) 516-5057
Ward E. Barnes	(314) 516-5576	(314) 516-5572
Mercantile Library	- n/a -	(314) 516-7240

Library Tab

- Book Catalogue:
 - Merlin=UM System book checkout privileges
 - Mobius=Missouri wide book checkout privileges
 - Request book to be sent to UMSL –return to UMSL when finished
- Databases:
 - Important for research
 - Can access over the Intranet using SSO ID
 - Filled with thousands of scholarly articles in **Full Text**
 - Search them easily with SUMMON

Knowledge Base Tab

The screenshot shows the Knowledge@UMSL website interface. A yellow callout box labeled "Knowledge@UMSL" points to the "Knowledge@UMSL" tab in the navigation menu. The page features a search bar with the text "Enter your question below..." and a "Search" button. Below the search bar is a "Frequently Asked Questions" section with several links. The page also includes sections for "Support Tickets", "Announcements", and "My Favorites".

- It is a search engine in development for use to search for questions student might have about software and technology.
- Type in the question in the box pointed below and click on the Search button.

MYVIEW OVERVIEW

Enables user to access campus finances, academic records, personal information, and enrollment.

University of Missouri-St. Louis

MyView@UMSL

Login not required to access the following links:

- Apply on-line (undergraduate)
- Course Equivalency Database
- Catalog and Schedule of Classes
- About MyView
- Admissions
- Registration & Records
- Cashier's Office
- Financial Aid
- UMSL Home

Please log in using your UMSL SSO ID and password:

SSO ID:

Password:

[Forgot My Password](#)

University of Missouri-St. Louis, One University Boulevard, St. Louis, MO 63121-4400 USA (314) 516-5000.
UM-St. Louis is an equal opportunity institution; part of the University of Missouri System.



University of Missouri-St. Louis

MyView@UMSL

Home | Add to Favorites | Sign Out

About MyView | Admissions | Registration & Records | Cashier's Office | Financial Aid | UMSL Home

Menu

Search:

- My Favorites
- UM Processes and Reports
- Self Service**
 - Enrollment
 - Campus Finances
 - Campus Personal Information
 - Academic Records
 - Residential Life
 - Student Center
 - UM Request Official Transcript
 - UM E-Consent
 - UM E-mail
 - Emergency Mass Notification

Main Menu >

Self Service

Navigate to your self service information and activities.

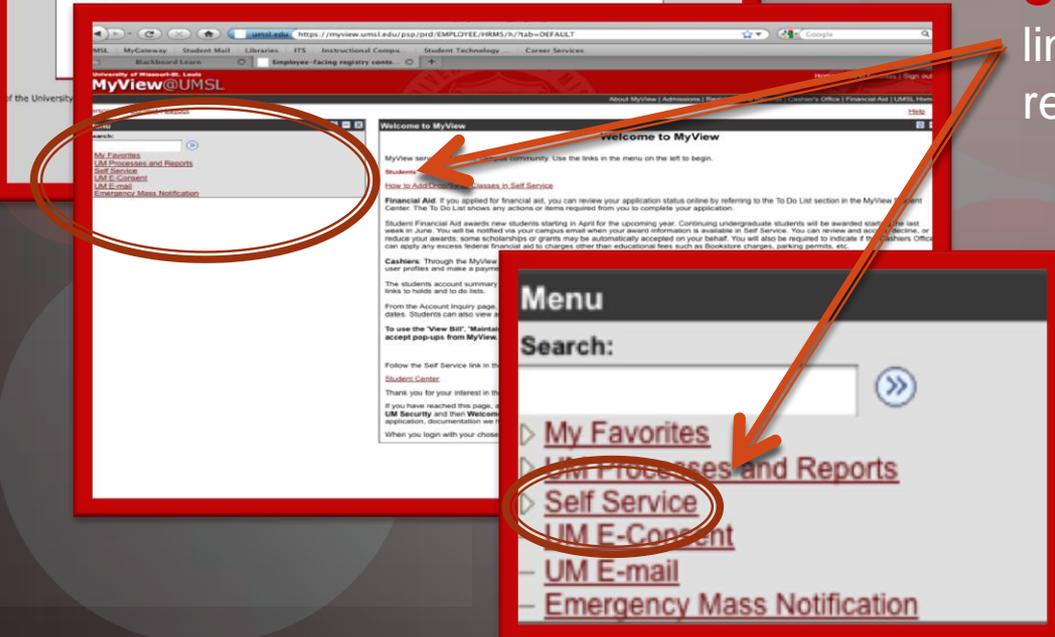
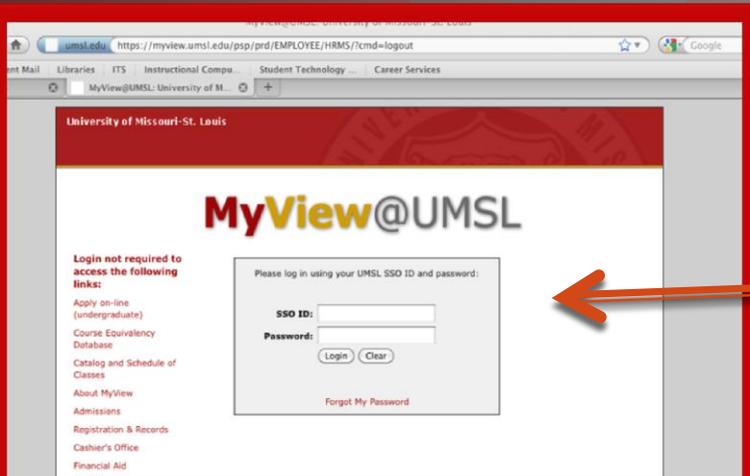
Student Center Use the student center to manage school related activities.	Enrollment View appointments, plan and enroll in classes, view student and exam schedules. <ul style="list-style-type: none">View Final Exam ScheduleEnrollment DatesMy Class Schedule6 More...	Campus Finances View your account, make an electronic payment, view and accept your financial aid awards. <ul style="list-style-type: none">Account InquiryMake a PaymentAccept/Decline Awards5 More...
Campus Personal Information Maintain your personal information and review holds and to dos pending to your record. <ul style="list-style-type: none">AddressesNamesPhone Numbers9 More...	Academic Records View grades and advisors and request transcripts and verification reports. <ul style="list-style-type: none">View My GradesView My AdvisorsView My Academic Standing2 More...	Residential Life Student Self-Service Residential Life <ul style="list-style-type: none">View InformationMy Reslife Assignment Data
UM Request Official Transcript Request an Official Transcript using e-commerce for payment		

How to login to MyView

Step One: Can be accessed through UMSL homepage or by typing myview.umsl.edu in your web browser.

Step Two: Use SSO ID and password to login.

Step Three: Click on the Self Service link on the sidebar (shown below) to reach the self service page.



Self Service Page (MyView)

- Has links to various important information concerning students.

Class Schedule,
Registration

Financial
Information, Pay
your Bill

University of Missouri-St. Louis
MyView@UMSL

Home | Add to Favorites | Sign out

About MyView | Admissions | Registration & Records | Cashier's Office | Financial Aid | UMSL Home

Self Service
Navigate to your self service information and activities.

- Student Center**
Use the student center to manage school related activities.
- Enrollment**
View appointments, plan and enroll in classes, view student and exam schedules.
 - [View Final Exam Schedule](#)
 - [Enrollment Dates](#)
 - [My Class Schedule](#)
 - [6 More...](#)
- Campus Finances**
View your account, make an electronic payment, view and accept your financial aid awards.
 - [Account Inquiry](#)
 - [Make a Payment](#)
 - [Accept/Decline Awards](#)
 - [5 More...](#)
- Campus Personal Information**
Maintain your personal information and review holds and to do's pending to your record.
 - [Addresses](#)
 - [Names](#)
 - [Phone Numbers](#)
 - [9 More...](#)
- Academic Records**
View grades and advisors and request transcripts and verification reports.
 - [View My Grades](#)
 - [View My Advisors](#)
 - [View My Academic Standing](#)
 - [4 More...](#)
- Student Admission**
Apply for admission and check your application status.
 - [Application Status](#)
- Residential Life**
Student Self-Service Residential Life
 - [My Check In Verification](#)
 - [View Information](#)
 - [My Reslife Assignment Data](#)
- Degree Progress/Graduation**
View your degree progress.
 - [Degree Progress](#)
- Request a Transcript**
Request an Official Transcript using e-commerce for payment

Mailing Address,
Contact Number

Residence Life – Roommate
Information

Grades,
Academic Advisors



COMPUTER LABS

Computer Labs

- There are 13 open access and discipline-specific academic support labs on campus.
- Windows 7, Macintosh OS X/Unix are the supported operating systems on campus.
- Visit the [Lab Resource Matrix](#) (located in the Online Student Technology Guide) for a complete listing of which resources are available in each lab.
- Know your SSO ID and password – you will need them to logon to all lab/classroom workstations.
- All labs have CD rewritable drives, and USB ports for flash memory drives for saving your work.

Computer Labs (Software)

- **Variety of Software Available:**
 - MS Office 2007 (2008 on Mac), Visio, Project
 - Web Browsers – Internet Explorer and Firefox
 - FTP software
 - SPSS, SAS, and other statistical packages
 - Graphics software
 - Web development tools
 - Visual Studio .NET 2003 (VB, C++, C#, J#)

Computer Labs (Printing)

- **Duplex Printing is also now available in our labs.**
- **Color Printing:** SSB 103, Thomas Jefferson library, the E. Desmond Lee Technology Learning Center (TLC), Ward E. Barnes library, and Fine Arts 220 also offer COLOR printing on request. (Limit 1 copy per document)
- Printing is paid for by your technology fees.
- Paper Cut is a new program that monitors and tracks printing usage for statistical purposes. It also implements a 20 page/side printing limit per print job. Students can log into the Paper Cut website to see their page balance, printing activity and environmental impact.
- Saving Paper:
 - To be more responsible with saving paper please try to print 6 slides per page in Power Point and print double-sided as well. For assistance with printing, please ask a consultant in our labs.

Computer Labs (Amenities)

- **Scanning**: The labs in SSB 103, Benton, Fine Arts, Music, Thomas Jefferson and Ward E. Barnes libraries are equipped with flatbed scanners for your coursework needs.
- **CD Rewritable Drives**: All labs have CD rewritable drives available for saving your work.
- **USB Drives**: All computers on campus have USB ports for the use of flash memory devices.
- Visit the Lab Resource Matrix in the Online Student Guide for further information.

Computer Labs (Short Courses)

- During the Fall and Winter semesters, the labs will offer several free short-courses specifically designed for students.
- These cover basic topics like using MS Office applications, UNIX/Mac, HTML, and Viruses/Spyware.
- Check the Instructional Computing web site for schedules:
<http://www.umsl.edu/~iclabs>
- Students can register for these courses at
<http://www.umsl.edu/training>
- Teaching assistants (tutors) may also be available in the labs for particular coursework.



TECHNOLOGY SUPPORT CENTER

Technology Support Center

- The Technology Support Center (the campus “help desk”) is available to assist you in using the different systems available on campus.
- If you can't login to a machine, have a disk problem, forget any of your account passwords or have a problem with any of the computing services in your dorm, give them a call or walk over to their office.
- **Hours:**
 - 7:30 am – 10:00 pm Monday – Thursday
 - 7:30 am – 5:00 pm on Fridays
- **Location:** 211 Lucas Hall
- **Phone:** 314-516-6034

Online Student Technology Guide

All of this information can be referenced by visiting
the
Online Student Technology Guide:

<http://www.umsl.edu/stg>



GET INVOLVED

Media Methods – Stay Connected

Check Your Email in MyGateway

The screenshot shows the University of Missouri–St. Louis website. A magnifying glass highlights the navigation menu items "MyGateway | MyView | A-Z Index" and "FRIENDS" and "PARENTS". A red circle highlights the "ALUMNI & FRIENDS" link in the main navigation bar. The main content area features a large image of three dancers in black outfits performing on a stage. To the right of the image is a news article titled "UMSL sets 2011-12 theater, dance season" with a "Read More »" link. Below the image are three small profile pictures with captions: "Missouri Broadcasters Association honors St. Louis Public Radio reporters", "Economist discusses housing market", and "Campus Events" including "Tai Chi Qigong Practice @ NOON", "Orientation for New Part-time Faculty Members", "African American Chapter's Michael Jackson Gala", and "UMSL Night at the Symphony". On the right side, there are buttons for "Apply to UMSL" and "Give to UMSL", a "MyUMSL" dropdown menu, and social media icons for Facebook, Twitter, YouTube, and LinkedIn.

MyGateway | MyView | A-Z Index

FRIENDS PARENTS

UMSL University of Missouri–St. Louis

MyGateway | MyView | A-Z Index | Maps | Phonebook | Calendar | Contact UMSL

FUTURE STUDENTS CURRENT STUDENTS FACULTY & STAFF ALUMNI & FRIENDS PARENTS CONTINUING EDUCATION

Search UMSL

About UMSL
Chancellor's Office
Points of Pride
Rankings & Honors
Student Body Profile
[More About UMSL...](#)

Academics
Majors & Degrees
Colleges & Schools
Libraries
Research
[More Academics...](#)

Admissions
Freshmen
Transfer
Graduate
International
[More Admissions...](#)

Campus Life
Student Life
UMSL Athletics
Residential Life
Safety
[More Campus Life...](#)

UMSL Newsroom >

UMSL Profiles >

CAMPUS EVENTS
Tai Chi Qigong Practice @ NOON
Orientation for New Part-time Faculty Members
Orientation for New Part-time Faculty Members
African American Chapter's Michael Jackson Gala
UMSL Night at the Symphony

UMSL sets 2011-12 theater, dance season
Students will display their talents in three main-stage plays and two dance concerts at the Blanche M. Touhill Performing Arts Center.
[Read More »](#)

[Apply to UMSL](#)

[Give to UMSL](#)

MyUMSL

Find us on:
Facebook Twitter YouTube LinkedIn

University Calendar (Homepage Tab)

Stay Connected by the University Calendar of Events:

Step One: Click on the UMSL Homepage at www.umsl.edu

Step Two: Click on Calendar tab button

Step Three: Select your date and read event descriptions.

The image shows a screenshot of the UMSL website. The top navigation bar includes links for 'Book | Calendar | Con...', 'Calendar of Events at UM-S...', and 'ING EDUCAT'. A red oval highlights the 'Calendar' link, with a red arrow pointing to it. Below the navigation bar, the main content area features a search bar and a 'Search UMSL' button. The left sidebar contains sections for 'About UMSL', 'Academics', 'Admissions', and 'Campus Life'. The main content area displays a featured article titled 'UMSL sets 2011-12 theater, dance season' with a photo of three dancers. Below this, there are 'CAMPUS EVENTS' and 'Apply to UMSL' and 'Give to UMSL' buttons. The right sidebar shows a calendar for March 2013, with the date 'Monday, March 25, 2013 4:46 PM' displayed. The calendar view shows a grid of dates, with the 25th highlighted. Below the calendar, there is a section for 'Battle of the Bands sign-up Deadline' with details on date, location, and audience. A 'Find' button is visible below the search bar.

Main Homepage: www.umsl.edu

Click: Current Student Tab

The screenshot shows the UMSL website homepage. The 'Current Students' tab is highlighted in a red circle. The page features a navigation menu with 'FUTURE STUDENTS', 'CURRENT STUDENTS', 'FACULTY & STAFF', 'ALUMNI & FRIENDS', 'PARENTS', and 'UMSL DAILY NEWS'. Below the navigation is a search bar and a banner image of a group of students. The main content area is divided into sections: 'Academic Links', 'Resources on Campus', and 'Campus Life'. The 'Campus Life' section lists various student services and organizations.

- [University Eye Center](#)
- [Writing Center](#)

Campus Life

- [Campus Calendar](#)
- [Faculty Senate and University Assembly](#)
- [Food Services](#)
- [Millennium Student Center](#)
- [Police and Safety](#)
- [Recreation and Athletics](#)
- [Residential Life and Housing](#)
- [Student Government](#)
- [Student Organizations and the Office of Student Life](#)
- [The Current](#)
- [The U - UMSL Student Radio](#)
- [University Meadows Apartments](#)

Other Important Links

- [Centers and Institutes](#)
- [Access Services](#)

Get Involved

- [Writing Center](#)

Campus Life

- [Campus Calendar](#)
- [Faculty Senate and University Assembly](#)
- [Food Services](#)
- [Millennium Student Center](#)
- [Police and Safety](#)
- [Recreation and Athletics](#)
- [Residential Life and Housing](#)
- [Student Government](#)
- [Student Organizations and the Office of Student Life](#)
- [The Current](#)
- [The U - UMSL Student Radio](#)
- [University Meadows Apartments](#)

Other Important Links

[Centers and Institutes](#)

[Access Services](#)

Millennium Student Center (MSC) – The Nosh, computer labs, Subway, Einstein Bagels, and much more!

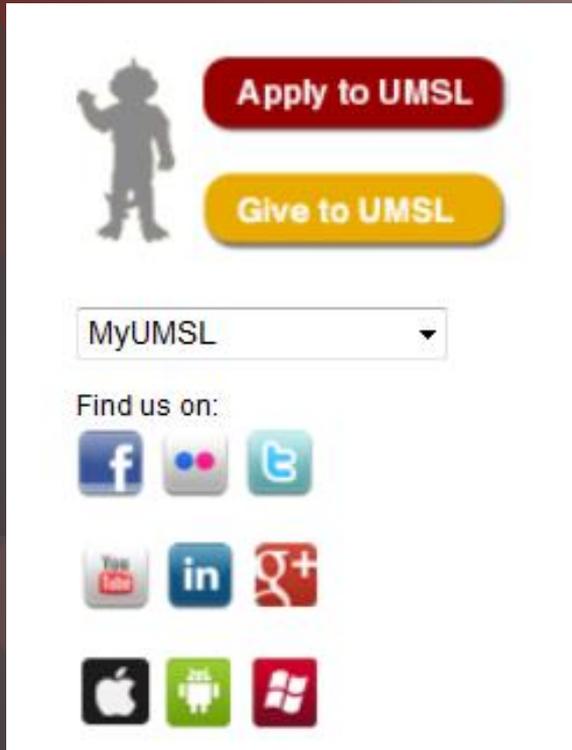
Student Life: Recognized Student Organizations – over 150; Student Government; Emerging Leaders Program; Greek Life; Service; Student Activities

The Current—campus newspaper

The U –UMSL Student Radio

Get Involved

Media Methods – Stay Connected



UMSL Homepage: www.umsl.edu

Facebook:

- UMSL
- UMSL Student Life
- UMSL New Student Programs
- UMSL Residence Life

Twitter: UMSL

LinkedIn: University of Missouri-St. Louis Alumni Association

UMSL App for phone

